

**BOROUGH OF CALDWELL, N.J.**  
**COUNCIL CONFERENCE MEETING**  
**MINUTES – JUNE 2, 2009**

The Council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:02 P.M.

**PRESENT:** Mayor Gartland, Councilman Lawshe, Dassing, Curley, Norton and Brennan

**ALSO PRESENT:** Borough Administrator, Maureen Ruane, Borough Attorney, Stuart Koenig, Esq., Deputy Clerk, Beth Bush Telepan

**ABSENT:** Councilman Slattery

Adequate notice of this Council Conference meeting was given on January 15, 2009. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey on January 15, 2009. Four official newspapers of the Borough were notified of this meeting by mail on January 15, 2009. Notice was posted and all persons requesting notice were sent same.

Mayor Gartland read a proclamation declaring June Myasthenia Gravis Month.

**PRESENTATIONS:** Meryl Layton of the Caldwell Downtown Alliance made a presentation regarding the Farmers Market that will run from June 26, 2009 through October 30, 2009 and the Caldwell Downtown Alliance Budget. Meryl Layton also reported on the Caldwell Downtown Alliance and Rotary Clock program.

Tom Paterson, Hatch MottMacDonald, reported on the potential energy savings for the Waste Water Treatment Plant.

John Ezyske, McEnerney, Brady & Company, LLC, Municipal Auditor, gave a presentation regarding the 2008 Municipal Audit. Mayor Gartland requested that the Council wait for Maureen Ruane to return to the meeting to continue the 2008 Municipal Audit presentation.

**INTRODUCTION OF ORDINANCES:** None

**PUBLIC HEARINGS:** None

**RECEIVING OF BIDS:** None

**APPROVAL OF MINUTES:** None

**RESOLUTIONS:** None

**REPORT OF COMMITTEE CHAIRMEN AND MEMBERS:**

Councilman Lawshe – No Report

Councilman Dassing – Councilman Dassing had questions regarding the parking permits for Caldwell Merchants. Mayor Gartland reported that the Traffic Committee will be looking into this issue and some recommendations will be coming from them.

Councilman Curley – Reported that the Environmental Commission is looking to do an Idle Campaign for the Borough to make residents aware of idling cars and the impact that it has on the carbon footprint. And water conservation as well for the Borough.

Councilman Norton – No report.

Councilman Brennan – Reported that there was a DPW Committee meeting last Thursday. A couple of things were discussed. They reiterated and confirmed what the public said at the last meeting and we congratulated Mario and his crew for the fine job they did cleaning the Borough for the Memorial Day Parade. We also discussed the over time in the road department and the public works department. Mario has been requested to keep it to a

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minimum. Mario quite properly pointed out that (a) overtime is not predictable (b) it will take the summer to know for sure if we can reduce the overtime and we have to really blend fiscal prudence with maintaining the Borough in a presentable condition. Councilman Brennan reported that there was a unanimous decision to move the farmers market to the Smull Avenue lot. The road paving program was discussed at the meeting, which will begin shortly, Highview Road and Prospect Street will be the first two roads to be repaved. Also Academy Road will be paved in late June when the schools close.

Mayor Gartland – Reported that she attend a 100<sup>th</sup> Birthday Party for Katherine Temple. It is not often that people get to be 100 she is a very sweet woman who lives at Marion Manor and I offered my congratulations to her on becoming 100. Mayor Gartland also reported that the Police Department will be evaluating the reduced fee for the merchants parking permits.

Report of Administrator – Resolution in support of the West Essex First Aid Squad.

OPEN MEETING – Mayor Gartland opened the meeting to the public at 9:09 A.M. Rich Hauser, 33 Arlington Ave, I have been a Controller and CFO for the last 20 years. I heard some of the comments that some of the transactions were not recorded in the General Ledger. Would these be material weaknesses in the accounting record keeping? The Mayor addressed his question to John Ezyske. John Ezyske replied that they are recorded in subsidiary journals and are reconciled. Maureen Ruane returned to the meeting and the 2008 Audit presentation continue.

Mayor Gartland requested a ten minute break in the meeting at 9:24 PM.

Roll Call was taken, all those previously in attendance were present.

Discussions regarding the 2008 Audit and Budget continued.

Mayor Gartland opened the meeting again to the public at 10:07 PM. Lenore Lawshe of 15 Elizabeth Street said we may be able to find a part time CFO that could work three days a week. Richard Hauser, 33 Arlington Avenue, had questions regarding the Joint Insurance Fund and the fixed asset list. Mr. Hauser also wanted to know what the revenue was for the collection of the meters on the Avenue vs. the cost of the meter official. Mr. Hauser was informed that we did make money on the meters.

On a motion made by Councilman Brennan, and seconded by Councilman Norton, unanimously affirmed, the Council moved into Executive Session in order to discuss a matter of potential litigation. Said motion was unanimously approved and the Council went into Executive Session at 10:17 P.M.

The Executive Session was adjourned and upon a motion by Councilman Curley, seconded by Councilman Slattery the Council Business Conference Meeting was opened to the public and the press at 10:45 P.M. All those previously in attendance were present.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Curley, seconded by Councilman Brennan, unanimously affirmed by all members present, the meeting was adjourned at 10:46 PM.

Prepared by:

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Beth Bush Telepan  
Deputy Clerk

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Date